



2009-2010 Winter Indoor Flea Market

Application, Rules and Rates

Winter indoor flea markets take place Tuesdays and Saturdays, 8 am – 2 pm in the heated, 20,000 square foot West Virginia building. Food concessions and clean restrooms are available. The State Fair promotes the indoor markets through daily messages on the Electronic sign adjacent to Rt. 219 south, periodic press releases, Internet, and radio ads. If you wish to participate as a vendor, carefully review the information below and the calendar enclosure.

SPACE - Spaces are 10 x 10. Vendors are responsible for bringing their own tables/chairs and we ask all vendors to place trash in the receptacles provided. We are not responsible for the removal of large items, furniture or broken equipment.

RATES -

#1 – Vendors who wish to leave their merchandise in the building for the winter will be charged on a **monthly** basis. The fee is to be paid **prior to the first flea market of the month and payment to be made in the State Fair administration building** during our regular office hours (Monday through Friday 8 – 4 pm). If you wish to rent three or more spaces, calculate the regular rate (\$10 per market) per the number of markets per month and deduct 10%. (personal check, visa/mc, cash or money order) (\$30 charge for returned checks)

	<u>1 10 x 10</u>	<u>2 – 10 x 10</u>	<u>3 – 10 x 10's</u>
Nov (4)	\$40	\$80	\$120 less 10% discount or \$108
Dec (8)	\$80	\$160	\$240 less 10% discount or \$216
Jan (9)	\$90	\$180	\$270 less 10% discount or \$243
Feb (8)	\$80	\$160	\$240 less 10% discount or \$216
March (6)	\$60	\$120	\$180 less 10% discount or \$162

#2 -

One time daily setup fee for vendors who remove their merchandise after each daily market is **\$15** per market and is available on a first come first serve basis. These setups will be located on the southwest corner of the West Virginia building. Vehicles will not be permitted to pull in to the WV building after the start of the flea market season.

WEEKLY HOURS OF OPERATION

1. Move in day for vendors who plan to leave their merchandise in the building for the full season is **Saturday, November 14, 2009 from 10 am – 2 pm**. This is a move in day only. The building will not be open to the public.
2. The final indoor market will be **Saturday, March 20, 2010** and all vendors must have their merchandise removed by 4 p.m.
3. **There is no market on Saturday, December 26th.**
4. Regular hours of operation for the Tuesday and Saturday markets will be **8 am – 2 pm**. Vendors will be permitted in the building at 7:45 am and are required to staff their booth until closing.
5. During the regular weekly indoor markets, we will not allow vehicles to drive in to the building.
6. Space will be reserved for one day setups near the southwest entrance of the WV Building.
7. The State Fair assumes no responsibility for any physical loss or damage at any time to the physical property of any vendor. The market is under no obligation to provide mischief or general liability insurance for the personal property of any vendor or any claims for personal injury death or property damage in or about the spaces rented by vendor. It is suggested that each vendor carry insurance.
8. Vendors are required to have their booths open during all regular flea markets. Failure to do so will result in forfeiture of space. Vendors will be assessed the setup fee even if the booth is not opened.
9. **Weather Policy** - Should snow or extremely cold temperatures cause a market to be closed and a vendor has prepaid, we will account for that during the next month's payment or issue a refund if this occurs in March 2010. Our goal is to open each Tuesday and Saturday, however, we reserve the right not to if snow removal or temperatures are extreme.
10. No pets are permitted in the building.
11. No guns
12. No sale of soft drinks, bottled water or food unless authorized.
13. The sale of fireworks, alcoholic beverages, pornographic materials and counterfeit merchandise is strictly prohibited.

2009-2010 Vendor Information – Winter Indoor Flea Market

NAME _____

ADDRESS _____

CITY _____ ST _____ ZIP _____

PH: _____ CELL: _____ EMAIL _____

Do you sell new or used merchandise? Briefly describe

ONE DAY \$15 X _____ SPACES = _____

FULL SEASON MONTHLY X _____ SPACES = _____

Nov. - _____

Feb. - _____

Dec. - _____

March - _____

Jan. - _____

Do you need electric? YES _____ NO _____

If you are a returning vendor, describe the location of your 2008 space: (be as specific as possible) (we are not guaranteeing exact locations but will do our best to accommodate all needs)

To guarantee your space for the Indoor State Fair Market, please complete and submit this application. Spaces are assigned based upon date of application. Applications are also available on statefairfww.com

Send completed application to:

State Fair Indoor Flea Market, PO Drawer 986, Lewisburg, WV 24901

304-645-1090