



FOOD CONCESSION APPLICATION

Concessions Manager, PO Drawer 986, Lewisburg, WV 24901
304-645-1090 ♦ events@statefairfww.com ♦ www.statefairfww.com

FOOD DESCRIPTION

What is the name of your stand? _____

What type(s) of food do you offer? (You may attach a menu)

Attached is a photo of your stand from the front from the side both
FAILURE TO ATTACH A PHOTO WILL VOID YOUR APPLICATION.

SPACE INFORMATION

Size of Concession Trailer when operating: _____ ft wide x _____ ft long

Does your concession operate from the front from the side both
Do you require sewer hookup? yes no

What are your electrical needs? _____ amps _____ volts.
How far from an electrical outlet can you operate? _____ ft

How far from a water hookup can you operate? _____ ft

Do you provide seating for customers? yes no

Do you require parking for a stock trailer? yes no
What size is the trailer? _____ ft wide x _____ ft long

What is the total space required for your operation (prep area, customer area, etc.) _____ ft long x _____ ft wide minimum

CONTACT INFORMATION (PLEASE PRINT OR TYPE)

Individual in Charge _____

Address _____ City _____

ST _____ Zip _____ Telephone #: _____ Fax #: _____

Cell phone # _____ (if you are on the road) Email: _____

Website: www. _____

REFERENCES

List two other fairs, festivals, events, etc., in which you have participated within the last two years:

1. _____

2. _____

Applicant's Signature: _____ Date: _____

(Mail completed application to The State Fair of West Virginia)

APPLICATION GUIDELINES

☺ Space availability is not known until after mid-March for the upcoming Fair. Openings are determined after the previous year's exhibitors/concessionaires have returned their contracts.

☺ Applications **must** be accompanied by a photo of your concession set up. Failure to submit a photo will result in your application being rejected.

☺ Space openings are filled using applications on file. Openings are filled with the intention of having a variety of products and services available during the Fair, not in chronological order by date.

☺ The number of requests on file prohibits every applicant who does not receive space for any given year from being contacted.

☺ **Arts & Crafts exhibitors, Indoor/Outdoor retailers, State & Federal Agencies, and Non-Profit Organizations** must complete an application for the area where they qualify.

☺ Any application which is not legible and complete will not be considered.

☺ If your application is selected you will be notified of the food concession fees, and other costs by the Concession Manager. The SFWV reserves the right to adjust fees annually. Prices may change between the date of your application and when you are selected.

☺ **Liability insurance is required for exhibitors.**

☺ Applications are kept on file for three years.

☺ For a complete listing of the concession areas and current guidelines for each one visit www.statefairfww.com