



State Fair of West Virginia
Volunteer Program

SPECIAL NOTE:

TO: Volunteers for 2009

FROM: Reagan Simms Rodgers

DATE: July 7, 2009

VOLUNTEER INFORMATION

We are once again calling volunteers for the Home Arts and Garden competitions. We have some excellent opportunities for you this year and hope you will join us this coming August!

Enclosed you'll find a schedule of the times, dates and departments where we need your help and a brief description of the job responsibilities. Please check your schedule preferences and return to me in the provided envelope by July 24.

As a member of the Give & Grow Volunteer program, you'll receive the following benefits:

- 1) A name badge identifying you as a member of the Give & Grow program. (to be sent with confirmation letter. Please bring this with you on each shift you volunteer.)
- 2) A flow chart showing who to contact in each department when you have questions. (enclosed)
- 3) A preferred parking pass. (to be sent with confirmation letter) If you volunteer on Monday, August 10 through Thursday, August 13, you will not receive a preferred parking pass and may park on grounds.
- 4) A free gate admission ticket for each two (2) hour shift you work (two (2) tickets maximum). (You will receive at the conclusion of each shift.)
- 5) An invitation to the fair's annual appreciation dinner (to be mailed in fall).

You will see a new face in charge this year, Todd Belcher. After eight great years, I have decided to return to school to pursue a lifelong goal of becoming a veterinarian. Todd will be an excellent replacement! He grew up in the 4-H and FFA program and has worked on my staff for the last two years. I promise that he knows "the ropes". I thank each of you for your contributions and have certainly enjoyed working with you! I will miss all of you who give freely of your time, year after year, to help bring about a successful fair.

Don't forget to mail your information in by **July 24**. If you have any questions, please call Reagan or Todd at 304-645-1090 or email reagan@statefairfww.com.

Reagan Simms Rodgers

Competitive Exhibits/Agricultural Education Coordinator



State Fair of West Virginia
Volunteer Program

NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

TELEPHONE: (H) _____ (W) _____

Email: _____

PLEASE MARK THE BOX BESIDE THE VOLUNTEER ACTIVITY(IES) YOU ARE INTERESTED IN

MONDAY, AUGUST 10

NEEDLEWORK-Department L

7 a.m. - 10:00 a.m. - Exhibit check-in and set-up.

- Assist superintendents as they register exhibitors. Help organize exhibits. Minimal lifting, possibly some ladder climbing.
3 volunteers

TUESDAY, AUGUST 11

NEEDLEWORK-Department L

10:00 a.m. - Exhibit judging.

- Assist superintendents and judges as they judge needlework. Volunteers fold and organize quilts into classes as they are judged. Ability to lift quilts and good organizational skills are needed.
3 volunteers

WEDNESDAY, AUGUST 12

NEEDLEWORK-Department L

10:00 a.m. - 2:00 p.m. Exhibit display.

- Assist superintendents and staff with display of needlework exhibits. Ability to lift cross-stitch and other exhibits and good organizational skills are needed.
3 volunteers

THURSDAY, AUGUST 13

FOODS—Department K

7 a.m. - 10a.m. - Exhibit check-in and set-up.

- Help superintendents register exhibitors and organize exhibits. Minimal lifting.
2 volunteers

12 NOON - 5 p.m. - Ribbon placement and judging assistance.

- Help superintendents and staff place ribbons on the winning exhibits!
5 volunteers

FLOWER SHOW-Department M

4:30 p.m. - 7:30 p.m. - Exhibit check-in and set-up.

- Help superintendents register exhibitors and arrange exhibits, if necessary. Minimal weight lifting.
5 volunteers

FRIDAY, AUGUST 14

FOODS-Department K

10 a.m. - 12 NOON -White House Apple Sauce Dessert Contest.

- Collect and organize exhibits after superintendents register exhibitors. Take pictures of the winners and record their names. Minimal lifting. Adult contestants.
3 volunteers

FRIDAY, AUGUST 14

FOODS-Department K (continued)

1 p.m. - 3 p.m. - White House Apple Sauce Muffin Contest.

- Collect and organize exhibits after superintendents register exhibitors. Take pictures of winners and record their names. Minimal lifting. Youth Contestants.
3 volunteers

4 p.m. - 5 p.m. - Cupcake Decorating Contest

- Help pass out decorating material and register exhibitors. Youth Contestants.
3 volunteers

SATURDAY, AUGUST 15

FOODS-Department K

9 a.m. - 11 a.m. - Quick and Easy Beef Competition.

- Collect and organize exhibits after superintendents register exhibitors. Take pictures of the winners and recording their names. Minimal lifting. Adult contestants.
3 volunteers

12 NOON - 2 p.m. - Bake for the Cure Contest.

- Collect and organize exhibits after superintendents register exhibitors. Take a picture of the winners and record their names. Minimal lifting. Adult contestants.
3 volunteers.

3 p.m. - 4 p.m. - Piggly Wiggly Cookie Decorating Contest

- Help pass out decorating material and register exhibitors. Youth Contestants.
3 volunteers

5 p.m. - 7 p.m. - Batter Breads Contest.

- Collect and organize exhibits after superintendents register exhibitors. Take a picture of the winners and record their names. Minimal lifting. Adult contestants.
3 volunteers.

SUNDAY, AUGUST 16

FOODS-Department K

1 p.m. - 3 p.m. - Apple Dessert Celebration Contest.

- Collect and organize exhibits after superintendents registered exhibitors. Take pictures of the winners and record their names. Minimal lifting. Adult contestants.
3 volunteers

GIVE & GROW WITH FRIENDS...

The new "Give & Grow" Volunteer Program is looking for more helpful hands to assist during the State Fair. If you know of someone who may be interested, please contact the State Fair Office at 304-645-1090 or email reagan@statefairfww.com.

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SUNDAY, AUGUST 16

FOODS-Department K (continued)

4 p.m. - 5 p.m. - EGG-straordinary EGG-stravaganza

- Cookie Decorating Contest.
Help pass out decorating material and register exhibitors. Youth Contestants.
3 volunteers

11 a.m. - 3 p.m. - Recipe Challenge Contest.

- Collect and organize exhibits for superintendents and register exhibitors.
3 volunteers

6 p.m. - 8 p.m. - Farm Fresh Fun Pizza Contest.

- Collect and organize exhibits after superintendents register exhibitors. Take a picture of the winners and record their names. Minimal lifting. Adult contestants.
3 volunteers

MONDAY, AUGUST 17

FOODS-Department K

10 a.m. - 12 NOON - Hidden Valley "Fresh Taste for the Family" Recipe Contest.

- Collect and organize exhibits after superintendents registered exhibitors. Take a picture of the winners and record their names. Minimal lifting. Adult contestants.
3 volunteers

3 p.m. - 4 p.m. - Exhibit check-out—Dept K.

- Assist superintendents and staff with exhibit pick-up. Requires fast hands to retrieve and tear down displays. Help clean up after entries are gone. Wear comfortable clothing and shoes.
3 volunteers

FLOWER SHOW-Department M

3 pm - 4 pm - Exhibit check-out—Dept M.

- Assist superintendents and staff with exhibit pick-up. Volunteers will rinse water out of containers, take apart display areas, and clean up after entries have left. Be prepared to get a little dirty and wear comfortable clothing/shoes.
3 volunteers

FINE ARTS & CRAFTS-Department J

5 p.m. - 7 p.m. - Exhibit check-in and set-up—Dept J.

- Help superintendents check in exhibits. Minimal lifting, possibly some ladder climbing.
3 volunteers

AGRICULTURAL PRODUCE-Department I

6 p.m. - 8 p.m. - Exhibit check-in and set-up—Dept I.

- Assist superintendents with exhibit check-in.
6 volunteers (2 to sort "funny stuff", 2 to sort veggies, 1 to hand out baskets, and 1 for hayrack).

FINE ARTS & CRAFTS-Department J

7 p.m. - ??? - Photography Judging and Display.

- Help superintendents and staff display photographs. Place ribbons on exhibits and organize classes. Minimal lifting, possibly some ladder climbing. WE ARE LOOKING FOR FOLKS INTERESTED IN STAYING LATE! If you exhibit photographs, please choose another volunteer activity as you will be helping in the judging process. Thank you!
3 volunteers

TUESDAY, AUGUST 18

AGRICULTURAL PRODUCE-Department I

7 a.m. - 10 a.m. - Judging.

- Place ribbons on exhibits and organize classes.
5 volunteers

FINE ARTS & CRAFTS-Department J

7 a.m. - 10 a.m. - Ribbon placement & judging assistance.

- Place ribbons on entries and organize classes.
4 volunteers

WEDNESDAY, AUGUST 19

FINE ARTS & CRAFTS-Department J

1 p.m.—3 p.m.—Scrapbook Challenge.

- Help organize and register entrants and materials for decorating.
2 volunteers

THURSDAY, AUGUST 20

AGRICULTURAL PRODUCE-Department I

1 p.m. - 3 p.m. - Apple Head Contest.

- Help organize and register entrants. Take pictures of participants and help organize materials for decorating.
2 volunteers

FRIDAY, AUGUST 21

AGRICULTURAL PRODUCE-Department I

1 p.m. - 3 p.m. - Decorate a Straw Hat Contest.

- Help organize and register entrants. Take pictures of participants and help organize materials for decorating.
2 volunteers

SATURDAY, AUGUST 22

AGRICULTURAL PRODUCE-Department I

8 p.m. - 9 p.m. - Exhibit check-out.

- Assist exhibitors with exhibit pick-up.
3 volunteers

FINE ARTS & CRAFTS-Department J

8 p.m. - 9 p.m. - Exhibit check-out.

- Assist exhibitors with exhibit pick-up.
4 volunteers

NEEDLEWORK-Department L

8 p.m. - 9 p.m. - Exhibit check-out.

- Assist exhibitors with exhibit pick-up.
2 volunteers

SPECIAL NOTE:

Any volunteer who works during the exhibit check-outs on Saturday, August 22, will receive a special gift for their efforts since it is the last day of the fair.

Thank You for Your Commitment and Efforts!

Please mail form to:

**State Fair of West Virginia
Attn: Reagan Simms Rodgers
PO Drawer 986
Lewisburg, WV 24901**

